



Sri Chaitanya

INSTITUTE OF TECHNOLOGY & RESEARCH

PONNEKAL, KHAMMAM

10.0	MANDATORY DISCLOSURE	
1	Name of the Institution	Sri Chaitanya Institute of technology and research
	Address of the Institution	Khammam-Hyderabad Road, Ponnekal Village, Khammam Rural, Khammam District, PIN - 507170, Telangana.
	Phone number with STD code	7673943999
	Mobile Number	7673943999
	Email	principal.scitr@gmail.com
2	Name of the Society	Sri Chaitanya Educational Society
	Address of the Society	Nehru Nagar, Khammam. Telangana.
	Phone number with STD code	7673943999
	Mobile Number	9246927755
	Email	<u>principal.scitr@gmail.com</u>
3	Name of the Principal	Dr P. Krishna Murthy
	Address of the Principal	Khammam - Hyderabad Road, Ponnekal Village, Khammam Rural, Khammam District, PIN-507170, Telangana.
	Phone number with STD code	
	Mobile Number	9959005038
	Email	principal.scitr@gmail.com
4	Name of the Affiliating University	Jawaharlal Nehru Technological University Hyderabad

GOVERNANCE: MEMBERS of ADMINISTRATIVE COMMITTEE Sri Chaitanya Educational Society (SCES), Khammam		
	Chairman	Smt. Mallampati Sreevidya
	Secretary & Correspondent	Sri. Mallampati Sreedhar
		Sri P Rangaiah
		Sri Ch Sri Devi
		Sri M Shyamala
	Executive Director	Dr. Sai Geethika,

	Principal	Dr P Krishna Murthy Professor, Department of EEE
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GOVERNING BODY MEMBERS Sri Chaitanya Institute of Technology and Research, Khammam		
1.	Chairman	Prof. V. Gopal Reddy, Former VC, KU, Warangal
2.	Member from Society	Sri. Mallampati Sreedhar Member, SCES
3.	Member from Society	Smt. Mallampati Sreevidya Member, SCES
4.	Member from Society	Dr. Mallampati Sai Geethika, Member, SCIT
5.	Academician	Sri. Putta Sreenivas, CEO, SCIT
6.	University Nominee	Prof. B. Rama Devi, Professor of Chemistry, JNTUH
7.	Eminent Professional	Prof. Dinakar, Professor, NITW, Warangal
8.	Academician	Prof. Jagannadha Swami, Former Registrar, KIJ, Warangal
9.	Senior Faculty Member	Dr. V. Sudharshan HoD, CSE, SCIT
10.	Member Secretary	Dr. P. Krishna Murthy, Principal, SCIT

MEMBERS OF ACADEMIC COUNCIL	
Dr. P Krishna Murthy	Principal, SCITR, Khammam, Professor, Dept. of EEE
Prof. P Srinivas	CEO Academic Affairs, Professor, Dept. of MBA
Dr. V Sudharshan	HOD & Professor, Dept. of CSE IQAC I/C,
Dr. K Rajesh	TPO & Professor, Dept. of ECE
Dr. A Hari Prasad	Professor, Dept. of MBA
Prof. Ch Krishna Prasad	Planning & Execution, HOD & Professor, Dept. of EEE
Prof. P Bhavana	Dean, R&D, Professor, Dept. of CE
Prof. J Vyshali	Dean Student Affairs, Administrative officer
Prof. K. Prasad	Controller of the Examinations, Dept. of ECE
Prof. P. Bhavana	Professor, HoD, Dept. of Civil Engineering
Prof. M. Sri Kumar	Professor, HoD, Dept. of Mechanical Engineering
Prof. S Padma	Associate Professor, HoD, Dept. of H&S
Sri. M. Vamsi Krishna	Assoc. Prof., Dept. of EEE
Dr. K Sarada	Assoc. Prof., Dept. of CSE

MEMBERS OF ACADEMIC ADVISORY COMMITTEE	
Prof. P Krishna Murthy	Chairman and Principal, SCITR, Khammam, Professor, Dept. of EEE
Dr. M. Sai Geetika	Member and Executive Director – Nominee of the MC
Dr. V Sudharshan	HOD & Professor, IQAC I/C, Dept. of CSE
Dr K Rajesh	TPO & Professor, Dept. of ECE
Dr A Hari Prasad	Professor, Dept. of MBA
Prof. Ch Krishna Prasad	Planning & Execution, HOD & Professor, Dept. of EEE
Prof. P. Bhavana	Dean, R&D, Professor, Dept. of CE
Prof. J. Vyshali	Dean, Student Affairs, Professor, Dept. of MBA
Prof. M. Sri Kumar	Professor, HoD, Dept. of ME
Prof. S Padma	Associate Professor, HoD, Dept. of H&S
Mr. K Prasad	Member and I/C Examinations, Professor, Dept. of ECE
Sri. M. Vamsi Krishna	Assoc. Prof., Dept. of EEE
Dr. K Sarada	Assoc. Prof., Dept. of CSE
Sri. K Sateesh	Assoc. Prof., Dept. of CSE

1	Registration document of the Society/Trust/ Company under Section-8 (Amendments, if any & Bye laws)	remove red eye
2	Details of Registration of the Trust/ Society/Company	remove red eye
3	Certificate regarding Minority Status (if applicable)	remove red eye
4	Resolution	remove red eye
5	Distance between Farthest Pieces (Khasra Plan / Master Plan)	remove red eye
6	Ownership or Government/Private Lease (Sale deed / lease deed)	remove red eye
7	Northern Hilly Area (Certificate of Architect)	remove red eye
8	Proof of Latitude and Longitude	remove red eye
9	Latest Encumbrance Certificate	remove red eye
10	Area of the Land earmarked for the proposed Institution	remove red eye
11	River/ Canals/Rail Tracks/Highways/ High Tension line or any other such entity passing through the Site (Khasra Plan)	remove red eye
12	Any other programmes such as BBA/BCA/B.Sc. , M.Sc. etc. are being run/sharing in the premises (Land and building) of the present Institution (Affidavit).	remove red eye
13	Prescribed Certificate issued by an advocate (Change of site)	remove red eye
14	Classification of Land Certificate by the Competent Authority	remove red eye
15	Documents showing possession of the land in the name of the Trust/ Society/Company	remove red eye
16	Ownership type (Sale/Gift deed or Government / Private Lease)	remove red eye
17	Copy of Private lease min 30 years (if private lease)	remove red eye
18	Private lease of the Land, Title documents of the leaser, if applicable	remove red eye
19	Private lease of the Land, Resolution of the Trust/Society/Company, if applicable	remove red eye
20	Private lease of the Land, NOC of the Charity Commissioner/Registrar, if applicable	remove red eye
21	Municipality Tax paid receipts for last three years (if private lease)	remove red eye
22	Land Conversion Certificate	remove red eye
23	Land shared with other Institution(s)	remove red eye
24	Land Use Certificate	remove red eye
25	Khasra Plan (Master plan) issued by the Competent Authority	remove red eye
26	Private lease of building, if applicable	remove red eye
27	Private lease of the Land, Encumbrance Certificate relating to the property, if applicable	remove red eye
28	Attested/Certified copy of agreement/contract of PPP/BOT and certificates from concerned DM/SDM	remove red eye
29	Certificate of Registration of companies	remove red eye
30	Memorandum of association and articles of association	remove red eye
31	Availability of the registered office of the company (any address proof)	remove red eye
32	Copy of PAN card	remove red eye
33	Copy of TAN	remove red eye
34	Companies General Rules and Forms (Bye laws)	remove red eye

35	site Plan	remove red eye
36	Complete Building Plan	remove red eye
37	Floor plans	remove red eye
38	Phase-wise plan of construction certified by an Architect	remove red eye
39	Prescribed Certificate by Architect regarding approved Site and Building Plan	remove red eye
40	FSI / FAR certificate	remove red eye
41	Occupancy/ Completion/ Structural Stability Certificate	remove red eye
42	Stability Certificate from competent Authority (more than 30 years old building)	remove red eye
43	Fire and safety Certificate	remove red eye
44	Proof of availability of Nomenclature of Course(s) applied	remove red eye
45	Proof of working capital (funds)	remove red eye
46	Certificate issued by bank manager regarding financial status of applicant	remove red eye
47	Receipt from an authorized signatory and seal of the Affiliating university/board	remove red eye
48	Any other institution (AICTE approved/not under AICTE ambit) are being run/proposed to be run in the same patch of land shown for the present institution	remove red eye
49	Approved bulding plan	remove red eye
50	Portal generated Affidavit 2	remove red eye
51	Approval Document for Online Scrutiny Process	remove red eye
52	River/ Canals/Rail Tracks/Highways/ High Tension line or any other such entity passing through the Site (Khasra Plan)	remove red eye
53	Any other Institution (AICTE approved/non approved) are being run/proposed to be run in the same patch of land shown for the present institution.	remove red eye
54	Any other programmes such as BBA/BCA/B.Sc. , M.Sc. etc. are being run/sharing in the premises (Land and building) of the present Institution (Affidavit).	remove red eye
55	Dead Stock Register (Lab equipment first year)	remove red eye
56	Dead Stock Register	remove red eye
57	Dead Stock Register (office equipment)	remove red eye
58	Proof of Internet Bandwidth	remove red eye
59	Fire Safety Certificate issued by Competent Authority (If applied attach proof of the same)	remove red eye
60	List giving titles of books and volumes purchased for Library	remove red eye
61	Copy of Invoice / Cash Memo for equipments and Library Books	remove red eye
62	List and details of Hard Copy of National Journals Subscribed	remove red eye
63	List and details of Hard Copy of International Journals subscribed	remove red eye
64	Sanction of electrical load by electric supply provider company	remove red eye
65	Certificate by architect	remove red eye
66	Proof of telephone / Mobile connections	remove red eye
67	TDS Certificate of all the faculty members	remove red eye
68	Proof about medical facility and counseling arrangements	remove red eye
69	Details of all other educational institutions under same society/trust/company	remove red eye
70	General insurance for assets with policy number	remove red eye
71	Details of reprographic facility available for students	remove red eye

72	Occupancy/ Completion/ Structural Stability Certificate (if new area is added)	remove red eye
73	Barrier free Built environment relevant for 1st year (Architect Certificate & Photographs)	remove red eye
Increase In Intake or New Course		
Sr. No.	Document Name	View
1	Resolution	remove red eye
2	Portal generated Affidavit	remove red eye
3	NOC from affiliating University / Board	remove red eye
4	NBA accreditation letter(s)/NAAC letter(Applicable for Category I & II University)	remove red eye
5	River/ Canals/Rail Tracks/Highways/ High Tension line or any other such entity passing through the Site (Khasra Plan)	remove red eye
6	Any other Institution (AICTE approved/non approved) are being run/proposed to be run in the same patch of land shown for the present institution.	remove red eye
7	Any other programmes such as BBA/BCA/B.Sc. , M.Sc. etc. are being run/sharing in the premises (Land and building) of the present Institution (Affidavit).	remove red eye
8	Dead Stock Register (Lab equipment first year)	remove red eye
9	Dead Stock Register	remove red eye
10	Dead Stock Register (office equipment)	remove red eye
11	Proof of Internet Bandwidth	remove red eye
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15	List and details of Hard Copy of National Journals Subscribed	remove red eye
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23	General insurance for assets with policy number	remove red eye
24	Details of reprographic facility available for students	remove red eye
25	Occupancy/ Completion/ Structural Stability Certificate (if new area is added)	remove red eye
26	Barrier free Built environment relevant for 1st year (Architect Certificate & Photographs)	remove red eye
Essential Documents		
Sr. No.	Question	View
1	Establishment of Online Grievance Rederssal Mechanism	remove red eye
2	Establishment of Anti Ragging Committee	remove red eye
3	Establishment of Grievance Redressal Committee in the Institution and/or Appointment of OMBUDSMAN by the University	remove red eye
4	Establishment of Internal Committee (IC): (along with Annual Report)	remove red eye

5	Establishment of Committee For SC/ST	remove red eye
6	Internal Quality Assurance Cell	remove red eye
7	Barrier free Environment	remove red eye
8	Fire and Safety Certificate	remove red eye
9	Implementation of Teacher Training Policy	remove red eye
10	Atleast 5 MoUs with Industries?	remove red eye
11	Compliance of the Academic Bank of Credit (ABC) as per MoE directives, (Applicable for Standalone Institutions, PGDM/PGCM and Universities).	remove red eye
12	Whether the Institution has Implemented Safety and Security measures in the Campus?	remove red eye
13	Implementing Food Safety and Standard Act, 2006 in the Institution	remove red eye
14	Digital Payment for all Financial Transactions as per MHRD Directives	remove red eye
15	Display of information submitted to AICTE (including the accreditation status and Board of Governors) along with mandatory disclosures in the Web site of the Institution	remove red eye
16	Potable Water Supply	remove red eye
17	Electrical Grid Power Supply Connection	remove red eye
18	Backup Electric Supply	remove red eye
19	Sports Facilities	remove red eye
20	Waste Management and environment improvement measures to ensure a sustainable Green Campus	remove red eye
21	Sewage Disposal System	remove red eye
22	Display Board within the premises as well as in the Website of the Institution Indicating the Feedback Facility of Students and Faculty Available in the AICTE Web Portal	remove red eye
23	First Aid, Medical and counselling facilities	remove red eye
24	Insurance for Students	remove red eye
25	Group Accident Policy to be provided for the Employees	remove red eye
26	All Weather Approach(Motorized Road)	remove red eye
27	Institution-Industry Cell	remove red eye
28	Copies of AICTE Approvals(LOA and EOA of subsequent years)obtained since Inception of Institution till date shall be placed in the Website of the Institution	remove red eye
29	Appointment of Student Counselor	remove red eye
30	Vehicle Parking	remove red eye
31	General Notice Board and Departmental Notice Boards	remove red eye
32	Display of Course(s) and Approved Intake" in the Institution at the entrance of the Institution"	remove red eye
33	Implementation of mandatory Internship Policy for Students	remove red eye
34	Establishment of 24x7 women helpline number and a security system in the campus for providing safety to students and female faculty and non-teaching faculty.	remove red eye
35	Establishment of platform or hiring counsellors for seeking help and guidance w.r.t psychological counselling related to Mental Health for Students, faculty and non-teaching faculty.	remove red eye
36	As per NEP, every Institution shall have inbuilt mechanism for Social and Emotional Learning A crucial component of Education.	remove red eye
37	The electives mandatorily through SWAYAM (MOOCS Platform	remove red eye
38	Language Laboratory (for institutions having Diploma and Degree Programs)	remove red eye

39	Internship shall be made compulsory for all final year students of AICTE approved Institutes/Universities.	remove red eye
40	The AICTE approved institutions shall evolve a mechanism for earning credits through 'Skilling' based courses offered by Skill India, Ministry of Skill Development and Entrepreneurship OR any other leading skilling platforms in order to improve their skill sets and employability	remove red eye

Desirable Documents

Sr. No.	Question	View
1	Implementation of the Schemes Announced by Government of India	remove red eye
2	Offering of Skill Development Courses Approved by the Council	remove red eye
3	Fabrication Facility Laboratory(FABLAB) Tinkering Laboratory/Innovation Laboratory	remove red eye
4	Installation of Grid Connected Solar Rooftops/Power Systems	remove red eye
5	Public Announcement System	remove red eye
6	ERP Software	remove red eye
7	Efforts to encourage Final Year Students to appear GATE examination	remove red eye
8	Efforts to encourage students to participate in National/International competition like SIH, IDEATHON, etc	remove red eye
9	Efforts to encourage students to take-up internship and project work in Indian Knowledge System related Areas/Topics/Disaster Management	remove red eye
10	Transport Facility	remove red eye
11	Projectors in Classrooms	remove red eye
12	Auditorium	remove red eye
13	Staff Quarters	remove red eye
14	Display of Course(s) and "Approved Intake" in the Institution at the entrance of the Institution. Course(s) taken through duly recognized MOOCs shall be used as Supplementary Course(s)	remove red eye
15	General Insurance	remove red eye
16	Intellectual Property Right Cell	remove red eye
17	Implementation of Unnat Bharat Abhiyan/Saansad Adarsh Gram Yojana (SAGY)	remove red eye
18	Implementation of Startup Policy	remove red eye
19	Innovation Cell/Club	remove red eye
20	Media Cell	remove red eye
21	Participation in the NIRF	remove red eye
22	Participation in the National Innovation Ranking	remove red eye
23	Measures for Cybersecurity	remove red eye
24	Availability of Quality Sanitary Napkins through Sanitary Napkin Vending Machines and ensuring Safe and Environment friendly disposal of used Sanitary Napkin	remove red eye
25	Rain Water Harvesting	remove red eye
26	Implementation of PARAKH	remove red eye
27	Implementation of Skill India Mission	remove red eye
28	Implementation of Examination Reforms	remove red eye
29	Provision to watch MOOCs Courses through Swayam	remove red eye
30	Applied for Membership of National Digital Library	remove red eye
31	Implementation of Student Induction Programme	remove red eye
32	Facilitate teachers for undergoing Pedagogical training through NITTT Guidelines	remove red eye
33	Availability of at least ONE Smart Class Room per Department	remove red eye

Green and eco-friendly campus which focuses on energy efficiency by preserving natural resources for healthy living and a good learning environment.